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WELCOME TO OUR EXCLUSIVE FAMILY

We at Dental Touch Associates, P.C. are proud to be setting the standard for excellence in dentistry and customer care. Our commitment to the health of our patients and quality of care governs every aspect of our office.

In order to allow us the ability to provide you with such high standards, we have a few points that would be of interest to you.

- Enclosed is our Notice of Privacy Practices that went into effect April 14, 2003. Under Federal and State Law we are required to notify you of these rights and to obtain a signed acknowledgement. With your signature for example, we will be able to submit insurance on your behalf, confirm appointments, set up appointments with specialists, send out recall cards, and call in medications. We request that you sign the enclosed acknowledgement.
- Office hours are Monday – Thursday 8-5 and Friday 8-12.
If you have a dental emergency, a doctor is on call on the weekends.
- Full payment or co-payment (for insurance holders) is due at time of service. We accept Cash, Checks, MasterCard, Visa, Discover, Care Credit and Debit Cards. Financial arrangements are also available prior to services rendered.
- Your appointment is reserved especially for you! Tardy and missed appointments rob everyone of quality dental care. Late arrivals may be rescheduled if there is insufficient time to complete your care. We request a minimum of 24 hour notice for rescheduled appointments. For rescheduled and broken appointments we reserve the right to charge \$75.00.

Our goal is to provide you with the technically advanced dental services you deserve and a healthy smile you truly love. We are proud of your expression of confidence in our dental team by choosing and referring your family and friends to Dental Touch Associates.

Yours in Better Dental Health,
The Dental Touch Team



Changing Lives Through Unforgettable Smiles!